Date Posted: 02/08/2013

Department: Environmental Sciences

Job Title: Intern - Michael Gonzales Memorial Internship

Job Location: 600 E Euclid, San Antonio, Texas

Who May Apply: This position is open to eligible non-graduate members of the Texas Chapter of the American Fisheries Society

EMPLOYEE EXPECTATIONS

- Adheres to San Antonio River Authority (SARA) policies and procedures
- Takes advantage of education and training opportunities to expand knowledge of primary duties
- Demonstrates initiative in performing tasks without prompting
- Acts as a responsible steward of SARA’s welfare and resources

JOB PURPOSE

Assist the Environmental Sciences Department (ESD) aquatic biologist with biological and water quality monitoring.

ORGANIZATIONAL REPORTING

Works under the general supervision of the ESD Senior Aquatic Biologist.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Assists in the collection and preservation of biological, water and waste water samples according to prescribed procedures and quality assurance/quality control (QA/QC) requirements.

Assists with the calibration, operation and maintenance of ESD field instruments.

Makes unbiased observations of aquatic and riparian conditions.

Helps review field data forms for completeness.
SARA INTERN ANNOUNCEMENT

OTHER RESPONSIBILITIES

Intern will be instructed in sample and laboratory QA/QC procedures as well as Data Management practices.

Performs related tasks as assigned.

EDUCATION, EXPERIENCE AND SKILLS REQUIRED

Must be an undergraduate at an accredited college or university with a minimum 3.0 grade point average.

Must be well organized and manage time efficiently.

Must be competent in Microsoft Word and Excel.

Follows all safety rules and regulations when performing work duties remembering safety is first and will not be disregarded for speed or ease.

Must be able to communicate clearly and concisely.

Must be able to establish and maintain cooperative working relationships with the general public and fellow employees.

Ability to swim preferred.

LICENSES & CERTIFICATIONS REQUIRED

None

WORKING CONDITIONS

Interns are asked to commit to 40 hours per week. Work days are primarily Monday through Thursday but will vary occasionally with weather and “Other Responsibilities”. The internship will be over a 13 week period running from May 15th to August 15th 2013.

Works outdoors the majority of the time, sometimes in adverse weather, and is exposed to such typical hazards of outdoor work as poison ivy, wasps, snakes, and other natural and mechanical hazards. Work requires the ability to traverse uneven terrain, and intermittently walk, stand, climb, balance, bend, crouch and reach while performing work duties. May be exposed to hazardous chemicals and disease causing agents.

Regularly wades into water bodies to gather samples, collect data, measure flows and record information.
Operates potentially hazardous equipment such as electro-shockers, power boats, generators and winches

Regularly and safely lifts, carries, and handles supplies and equipment weighing at least forty (40) pounds. Occasionally lifts and carries up to 40 pounds approximately 15 feet.

Must be able to perform in a small but highly professional team oriented environment.

Must be able to function in a principle based organization that has a culture built on character and SARA Core Values of Stewardship, Integrity, and Excellence. Encourages all employees to develop good character and make decisions based on good character and the SARA Core Values.

APPLICATION PROCESS:

Provide a resume and submit to:

Steve Lusk
Manager, Environmental Sciences Department
San Antonio River Authority
600 E. Euclid Ave.
P.O. Box 839980
San Antonio Texas, 78283-9980

Provide 2 letters of recommendation from relevant sources (professors, previous supervisors, academic advisors, etc.)

Provide a 500 word essay explaining your professional goals

Available for phone interview

*Note:
This position is open until Monday, April 1, 2013
The selected intern will be notified by Monday, April 15, 2013

Equal Opportunity Employer